



## Huff Gardens

## **Grievance Policy**

FPI Management, Inc., the Managing Agent, and the Owner, want this community to be a pleasant place to live for all residents. If an applicant or resident feels any representative of management has acted in a discriminatory manner, please follow these steps:

FIRST CONTACT:	Community Director
	Quinnie Do, Community Director
	Huff Gardens
	3201 Huff Avenue, San Jose, California 95128
	Huff.gardens@fpimgt.com   408-557-8699  TTY# 711
<u>SECOND CONTACT</u> :	If issue is unresolved after fourteen days, raise the issue with the property management company Regional Manager. Gina Leachman, Executive Portfolio Manager FPI Management, Inc. 800 Iron Point Road, Folsom, California 95630
	regina.leachman@fpimgt.com   916-357-5300
THIRD CONTACT:	If you are unsatisfied with the Regional Manager's resolution of the issue, or the issue remains unresolved after five business days, Regional Manager will refer you to the Senior Director. Curtis Tumbaga, Senior Director FPI Management, Inc. 800 Iron Point Road, Folsom, California 95630 curtis.tumbaga@fpimgt.com   916-357-5300
FOURTH CONTACT:	If the Director's/Vice President's resolution of the issue is unsatisfactory or the issue remains unresolved after five business days, the Director/Vice President will refer you to the Housing Authority,

Senior Asset Manager.

**DISABILITY DISCRIMINATION:** If you feel you were discriminated based on a disability, you may contact <u>Gary Haugstad</u>, 504 Coordinator directly at 916-357-5312.

If all of the above fail to resolve the issue, contact the Office of Fair Housing and Equal Opportunity of the Department of Housing and Urban Development at (800) 347-3739.

If you have a disability and need to file a reasonable accommodation request to file this complaint, please contact (408) 975-4623 or TDD: (408) 993-3041

We value you as residents and thank you for your cooperation.





## **Reasonable Accommodation Grievance Procedure**

**Initial Appeal**: If you are unsatisfied with a decision regarding a reasonable accommodation request, file a grievance with the local 504 Coordinator.

Name, Title Property Name (Site) Address Email | Phone

**Second Appeal**: If you are unsatisfied with the local 504 coordinator's resolution of your grievance or the issue remains unresolved after five days, request to speak with HACSC's 504 coordinator.

If all of the above fail to resolve the issue, contact the Office of Fair Housing and Equal Opportunity of the Department of Housing and Urban Development at (800) 347-3739.